

RESOURCES

RESOURCES

GENERAL FUND ESTIMATES YEAR ENDING 31 MARCH 2016

SUMMARY

FUNCTIONS OF SERVICE	2013/14	2014/15	2014/15	2015/16
	ACTUAL	ADJUSTED CASH LIMIT	FORECAST OUTTURN	CASH LIMIT
	£000	£000	£000	£000
PROCUREMENT & DEVELOPMENT	(130)	69	(52)	(9)
REVENUES, BENEFITS & TRANSACTIONAL SERVICES	(160)	(633)	(813)	161
LEGAL SERVICES	77	(103)	(69)	(92)
CUSTOMER FIRST	(423)	(402)	(347)	(70)
ACCOUNTANCY	23	(211)	(189)	61
RISK SERVICES	70	37	23	69
PROPERTY AND ASSET MANAGEMENT	4,035	5,031	5,258	637
NET COST OF SERVICES	3,492	3,788	3,811	757
<i>COST PER '000 POPULATION</i>	25	27	27	5

DIRECTOR OF RESOURCES: Mr Steve Thompson

CHIEF ACCOUNTANT: Mr Phil Redmond

SUBJECTIVE ANALYSIS	2013/14	2014/15	2014/15	2015/16
	ACTUAL	ADJUSTED CASH LIMIT	FORECAST OUTTURN	CASH LIMIT
	£000	£000	£000	£000
<u>EXPENDITURE</u>				
EMPLOYEES	11,878	10,351	10,576	10,398
PREMISES	4,778	4,925	5,130	4,969
TRANSPORT	104	98	92	97
SUPPLIES AND SERVICES	3,431	3,034	2,981	2,587
THIRD PARTY PAYMENTS	6	4	-	4
TRANSFER PAYMENTS	190	259	281	1,151
SUPPORT SERVICES	3,527	3,370	3,521	3,279
CAPITAL CHARGES	904	1,515	1,539	1,272
CORPORATE SAVINGS TARGET	-	-	-	(1,730)
TOTAL EXPENDITURE	24,818	23,556	24,120	22,027
<u>INCOME</u>				
CUSTOMER & CLIENT RECEIPTS	719	705	750	708
GOVERNMENT GRANTS	1,923	1,801	1,801	1,801
RECHARGES	15,704	16,189	16,356	17,726
OTHER GRANTS, REIMBURSEMENTS & CONTRIBUTIONS	2,980	1,073	1,402	1,035
TOTAL INCOME	21,326	19,768	20,309	21,270
NET EXPENDITURE	3,492	3,788	3,811	757

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PROCUREMENT AND DEVELOPMENT

SUBJECTIVE ANALYSIS	2013/14	2014/15	2014/15	2015/16
	ACTUAL	ADJUSTED	FORECAST	CASH LIMIT
	£000	£000	£000	£000
<u>EXPENDITURE</u>				
EMPLOYEES	775	741	609	772
PREMISES	23	25	24	25
TRANSPORT	5	4	4	4
SUPPLIES AND SERVICES	161	181	79	184
THIRD PARTY PAYMENTS	-	-	-	-
TRANSFER PAYMENTS	3	-	-	-
SUPPORT SERVICES	108	113	113	81
CAPITAL CHARGES	-	-	-	-
CORPORATE SAVINGS TARGET	-	-	-	(78)
TOTAL EXPENDITURE	1,075	1,064	829	988
<u>INCOME</u>				
CUSTOMER & CLIENT RECEIPTS	1	1	8	1
GOVERNMENT GRANTS	-	-	-	-
RECHARGES	903	619	618	620
OTHER GRANTS, REIMBURSEMENTS & CONTRIBUTIONS	301	375	255	376
TOTAL INCOME	1,205	995	881	997
NET EXPENDITURE	(130)	69	(52)	(9)
<i>COST PER '000 POPULATION</i>	<i>(1)</i>	<i>0</i>	<i>(0)</i>	<i>(0)</i>

Budget Holder: Mr Trevor Rayner - Head of Procurement & Development

Finance Manager: Mr Mark Golden

Notes:

- 1) The Project Team undertakes projects of strategic and corporate importance. Review, plan and implement improvements to services within the directorate and across the Council, delivering efficiency savings and value for money. Strengthen performance management and business planning across the directorate.
- 2) Corporate Procurement and Stores co-ordinate and manage the contractual process and procurement of goods and services for the whole of the Council, provides advice on all issues relating to procurement and manage the Layton Depot stores service.

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REVENUES, BENEFITS AND TRANSACTIONAL SERVICES

SUBJECTIVE ANALYSIS	2013/14 ACTUAL	2014/15 ADJUSTED CASH LIMIT	2014/15 FORECAST OUTTURN	2015/16 CASH LIMIT
	£000	£000	£000	£000
<u>EXPENDITURE</u>				
EMPLOYEES	3,942	3,754	3,888	3,770
PREMISES	4	-	-	-
TRANSPORT	16	21	17	21
SUPPLIES AND SERVICES	1,809	936	896	1,150
THIRD PARTY PAYMENTS	-	-	-	-
TRANSFER PAYMENTS	164	244	244	1,135
SUPPORT SERVICES	1,285	1,231	1,196	1,131
CAPITAL CHARGES	8	-	-	-
CORPORATE SAVINGS TARGET	-	-	-	(255)
TOTAL EXPENDITURE	7,228	6,186	6,241	6,952
<u>INCOME</u>				
CUSTOMER & CLIENT RECEIPTS	-	-	-	-
GOVERNMENT GRANTS	1,666	1,527	1,527	1,527
RECHARGES	4,975	4,905	4,943	4,876
OTHER GRANTS, REIMBURSEMENTS & CONTRIBUTIONS	747	387	584	388
TOTAL INCOME	7,388	6,819	7,054	6,791
NET EXPENDITURE	(160)	(633)	(813)	161
COST PER '000 POPULATION				
	<i>(1)</i>	<i>(4)</i>	<i>(6)</i>	<i>1</i>

Budget Holder: Mrs Marie McRoberts - Assistant Treasurer Revenues, Benefits and Customer Services

Finance Manager: Mr Mark Golden

Notes:

- 1) Housing Benefit administration which includes processing new claims and changes of circumstances, reviewing on-going claims, verifying statutory requirements to entitlements and recovery of overpayments. Council Tax Reduction Scheme administration for Working Age Customers and Statutory Scheme for Pension Age customers which includes processing new claims and changes of circumstances, reviewing on-going claims, verifying requirements to entitlement and recovery of overpayments. Administering applications for and changes to Free School Meals entitlement. Administration of the Local Discretionary Support Scheme which replaces elements of the DWP Social Fund which includes emergency support (Crisis) and grants to enable residents to move back into or remain in the community.
- 2) Income and Recovery - administer and maximize the collection of Council Tax, Business Rates and sundry debts including the establishment of liability, entitlement to discounts, reliefs and exemptions. Also undertakes appropriate enforcements action. Carries out collection on behalf of the Business Improvement District (BID).
- 3) Social Care benefits processing which includes assessing client contributions towards the cost of residential and non-residential care, collection of contributions and payments to care providers.
- 4) Transactional Services includes creditor payments, debtor management and cashiers' services.

ELEMENTS OF THE SERVICE	£000	£000	£000	£000
REVENUES MANAGEMENT	239	148	114	143
COUNCIL TAX REFORM	-	4	(183)	7
TRANSACTIONAL SERVICES	(142)	(48)	(101)	(38)
REVENUES	1,674	1,552	1,493	1,409
BENEFITS	(1,152)	(1,591)	(1,438)	(1,298)
DISCRETIONARY SUPPORT SCHEME	(779)	(698)	(698)	193
CORPORATE SAVINGS TARGET	-	-	-	(255)
NET EXPENDITURE	(160)	(633)	(813)	161

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LEGAL SERVICES

SUBJECTIVE ANALYSIS	2013/14	2014/15	2014/15	2015/16
	ACTUAL	ADJUSTED CASH LIMIT	FORECAST OUTTURN	CASH LIMIT
	£000	£000	£000	£000
<u>EXPENDITURE</u>				
EMPLOYEES	1,455	1,015	1,101	1,020
PREMISES	-	-	-	-
TRANSPORT	5	8	8	8
SUPPLIES AND SERVICES	88	70	128	71
THIRD PARTY PAYMENTS	-	-	-	-
TRANSFER PAYMENTS	-	-	-	-
SUPPORT SERVICES	266	223	277	166
CAPITAL CHARGES	-	-	-	-
CORPORATE SAVINGS TARGET	-	-	-	(53)
TOTAL EXPENDITURE	1,814	1,316	1,514	1,212
<u>INCOME</u>				
CUSTOMER & CLIENT RECEIPTS	146	68	69	68
GOVERNMENT GRANTS	-	-	-	-
RECHARGES	1,410	1,335	1,399	1,220
OTHER GRANTS, REIMBURSEMENTS & CONTRIBUTIONS	181	16	115	16
TOTAL INCOME	1,737	1,419	1,583	1,304
NET EXPENDITURE	77	(103)	(69)	(92)
<i>COST PER '000 POPULATION</i>	<i>1</i>	<i>(1)</i>	<i>(0)</i>	<i>(1)</i>

Budget Holder: Ms Carmel White - Chief Corporate Solicitor

Finance Manager: Mr Mark Golden

Notes:

- 1) Legal Services is made up of the Property & Commercial and Litigation (General) section, the Litigation (Children) section and the Practice Management section. Legal Services is Lexcel accredited by the Law Society and is a key service supporting all parts of Blackpool Council, Council owned companies, Schools and Academies.

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CUSTOMER FIRST

SUBJECTIVE ANALYSIS	2013/14	2014/15	2014/15	2015/16
	ACTUAL	ADJUSTED	FORECAST	CASH LIMIT
	£000	£000	£000	£000
<i>EXPENDITURE</i>				
EMPLOYEES	999	800	830	800
PREMISES	(7)	(7)	6	-
TRANSPORT	26	27	25	27
SUPPLIES AND SERVICES	109	93	100	97
THIRD PARTY PAYMENTS	-	-	-	-
TRANSFER PAYMENTS	-	-	-	-
SUPPORT SERVICES	308	142	167	135
CAPITAL CHARGES	5	4	4	4
CORPORATE SAVINGS TARGET	-	-	-	(16)
TOTAL EXPENDITURE	1,440	1,059	1,132	1,047
<i>INCOME</i>				
CUSTOMER & CLIENT RECEIPTS	29	38	27	38
GOVERNMENT GRANTS	61	77	77	77
RECHARGES	1,636	1,333	1,333	989
OTHER GRANTS, REIMBURSEMENTS & CONTRIBUTIONS	137	13	42	13
TOTAL INCOME	1,863	1,461	1,479	1,117
NET EXPENDITURE	(423)	(402)	(347)	(70)
<i>COST PER '000 POPULATION</i>	<i>(3)</i>	<i>(3)</i>	<i>(2)</i>	<i>(0)</i>

Budget Holder: Mrs Marie McRoberts - Assistant Treasurer Revenues, Benefits and Customer Services

Finance Manager: Mr Mark Golden

Notes:

- Customer First is the first point of contact for many of the Council's customer enquiries. The service operates from the Municipal Building supporting all the main contact channels - counter, phone, web, email and post. Additional services provided include the incoming and outgoing mail hub for Municipal Buildings and reception services at Bickerstaffe House and Town Hall. The service also administers the application of disabled parking permits.

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ACCOUNTANCY

SUBJECTIVE ANALYSIS	2013/14	2014/15	2014/15	2015/16
	ACTUAL	ADJUSTED	FORECAST	CASH LIMIT
	£000	£000	£000	£000
<i>EXPENDITURE</i>				
EMPLOYEES	1,680	1,525	1,524	1,463
PREMISES	2	-	-	-
TRANSPORT	5	4	4	3
SUPPLIES AND SERVICES	174	114	124	114
THIRD PARTY PAYMENTS	-	-	-	-
TRANSFER PAYMENTS	-	-	-	-
SUPPORT SERVICES	257	298	357	457
CAPITAL CHARGES	-	-	-	-
CORPORATE SAVINGS TARGET	-	-	-	(154)
TOTAL EXPENDITURE	2,118	1,941	2,009	1,883
<i>INCOME</i>				
CUSTOMER & CLIENT RECEIPTS	109	111	111	114
GOVERNMENT GRANTS	-	-	-	-
RECHARGES	1,917	1,966	2,025	1,674
OTHER GRANTS, REIMBURSEMENTS & CONTRIBUTIONS	69	75	62	34
TOTAL INCOME	2,095	2,152	2,198	1,822
NET EXPENDITURE	23	(211)	(189)	61
<i>COST PER '000 POPULATION</i>	<i>0</i>	<i>(1)</i>	<i>(1)</i>	<i>0</i>

Budget Holder: Mr Phil Redmond - Chief Accountant

Finance Manager: Mr Mark Golden

Notes:

- Accountancy - a corporate finance stewardship role in setting the governance framework, preparing the Council's statutory final accounts, managing its financial information system, its cashflow and providing financial planning, budget monitoring and financial management support to officers and elected Members; provision of specialist financial support re. central government funding, taxation, leasing and one-off technical projects.

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RISK SERVICES

SUBJECTIVE ANALYSIS	2013/14	2014/15	2014/15	2015/16
	ACTUAL	ADJUSTED CASH LIMIT	FORECAST OUTTURN	CASH LIMIT
	£000	£000	£000	£000
<i>EXPENDITURE</i>				
EMPLOYEES	786	773	779	783
PREMISES	-	-	-	-
TRANSPORT	8	9	8	9
SUPPLIES AND SERVICES	59	46	46	47
THIRD PARTY PAYMENTS	-	-	-	-
TRANSFER PAYMENTS	15	15	15	16
SUPPORT SERVICES	103	113	159	107
CAPITAL CHARGES	-	-	-	-
CORPORATE SAVINGS TARGET	-	-	-	(98)
TOTAL EXPENDITURE	971	956	1,007	864
<i>INCOME</i>				
CUSTOMER & CLIENT RECEIPTS	-	-	-	-
GOVERNMENT GRANTS	197	197	197	197
RECHARGES	642	700	700	575
OTHER GRANTS, REIMBURSEMENTS & CONTRIBUTIONS	62	22	87	23
TOTAL INCOME	901	919	984	795
NET EXPENDITURE	70	37	23	69
<i>COST PER '000 POPULATION</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>

Budget Holder: Tracy Greenhalgh - Chief Internal Auditor

Finance Manager: Mr Mark Golden

Notes:

- 1) Services under the Chief Internal Auditor - provision of an independent internal audit appraisal function that reviews the adequacy and effectiveness of controls in operation within the Council, investigation of benefit and corporate fraud, provision of risk management and insurance cover, emergency planning and business continuity management. There is a statutory requirement to provide internal audit services within the Council prescribed in Section 151 of the Local Government Act 1972. This was further clarified by the Accounts and Audit Regulations 2011 which require local authorities to maintain an adequate and effective system of internal audit.

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PROPERTY & ASSET MANAGEMENT

SUBJECTIVE ANALYSIS	2013/14	2014/15	2014/15	2015/16
	ACTUAL	ADJUSTED	FORECAST	CASH LIMIT
	£000	£000	£000	£000
EXPENDITURE				
EMPLOYEES	2,241	1,743	1,845	1,790
PREMISES	4,756	4,907	5,100	4,944
TRANSPORT	39	25	26	25
SUPPLIES AND SERVICES	1,031	1,594	1,608	924
THIRD PARTY PAYMENTS	6	4	-	4
TRANSFER PAYMENTS	8	-	22	-
SUPPORT SERVICES	1,200	1,250	1,252	1,202
CAPITAL CHARGES	891	1,511	1,535	1,268
CORPORATE SAVINGS TARGET	-	-	-	(1,076)
TOTAL EXPENDITURE	10,172	11,034	11,388	9,081
INCOME				
CUSTOMER & CLIENT RECEIPTS	434	487	535	487
GOVERNMENT GRANTS	(1)	-	-	-
RECHARGES	4,221	5,331	5,338	7,772
OTHER GRANTS, REIMBURSEMENTS & CONTRIBUTIONS	1,483	185	257	185
TOTAL INCOME	6,137	6,003	6,130	8,444
NET EXPENDITURE	4,035	5,031	5,258	637
<i>COST PER '000 POPULATION</i>	<i>28</i>	<i>35</i>	<i>37</i>	<i>4</i>

Budget Holder: Mr Stephen Waterfield - Head of Property & Asset Management

Finance Manager: Mr Mark Golden

Notes:

- The Asset & Estate Management Service undertakes the Corporate Landlord role to manage and maintain the Council's land and property portfolio, ensuring that it is safe, secure, accessible and maintained to an appropriate and defined standard. Delivers the energy and water management service, the Carbon Management Plan and Climate Change agenda to develop a sustainable and efficient property portfolio which has a minimum impact on the environment and climate during its life. Maintains the Asset Management database system, holding the core property data on all Council's land and property assets. Delivers the Office Accommodation Strategy to rationalise and reduce the cost base. Provides a professional valuation and Estates Service to manage the Council's land and property estate, undertaking valuations, disposals, acquisitions and Compulsory Purchase Orders. The service is responsible for the delivery of key property-related projects to develop the town, economy and local communities.
- The above figures include the operating costs of administrative & operational premises including but not restricted to:-
 - Bickerstaffe House
 - Town Hall
 - Municipal Buildings
 - Stanley Buildings
 - Solaris Centre
 - South King Street
 - Coastal House
 - Festival House
 - Palatine Leisure Centre
 - Blackpool Sports Centre
 - Moor Park Leisure Centre
 - Enterprise Centre
 - Blackpool Football Club
 - Technology Management Centre
- The Solaris Centre incorporates a centre of environmental excellence promoting sustainability, and small business incubator units with rooms for training, seminars and meetings. It is also a base for partnerships delivering environmental projects in the community and displays exhibitions of local art and photographs.
- "Recharges" relates to accommodation costs allocated to various departments of the Council. The significant variance in 2015/16 cash limit is due to the internal recharging of some buildings which were not recharged in previous years although the costs were included within this budget.

ELEMENTS OF THE SERVICE	£000	£000	£000	£000
BUILDINGS	2,343	3,710	3,883	391
ESTATES	275	247	277	258
FACILITIES	941	486	520	507
HERITAGE	115	108	105	112
STRATEGIC MANAGEMENT	233	477	428	448
RECHARGE ACCOUNTS	8	(45)	-	(52)
PROGRAMMES & PROJECTS	120	48	45	49
CORPORATE SAVINGS TARGET	-	-	-	(1,076)
NET EXPENDITURE	4,035	5,031	5,258	637